

City of Thomaston

106 E. Lee Street
Thomaston, GA 30286
706-647-6633

Temporary License

A nonprofit special event is any organized activity having as its purpose entertainment, recreation, and/or education which takes place on public or private property. By way of example, special events include, but are not limited to, fairs, tours, grand opening celebrations, races, parades, marches, rallies, assemblies, festivals, concerts, holiday celebrations, bicycle runs, and block parties. A Temporary License is required for all special events that involve the consumption of alcohol.

Furthermore, if alcohol is to be served or sold at the event, the event producer or business owner must also obtain a Temporary License through the Finance Department and hire private security officers to prevent alcohol from being removed from the premises. The City's alcoholic beverage requirements are governed in accordance with the City of Thomaston's Code of Ordinances.

The fee for the temporary license is \$25.00. The producer of the event is responsible for any additional costs incurred by the City as a result of the events.

Temporary License applications must be submitted at least fourteen (14) days prior to the planned special event. All permits related to your special event should be posted at greeting areas or main entrances to the event. City staff may ask event producers or business owners to show proof of permit during the event.

Pursuant to state law, a Temporary License shall authorize the organization to sell alcoholic beverages for consumption only on the premises for a period not to exceed one day, subject to all laws and ordinances regulating the time for selling such beverages; the Temporary License shall be valid only for the place specified in the permit; and no more than six such licenses may be issued to the applicant organization in any one calendar year.

In addition, the Temporary License will be issued subject to satisfactory compliance with all State licensing provisions for the sale of alcoholic beverages by a bona fide non profit organization at a planned special event.

For detailed information regarding special events involving the consumption of alcohol please refer to the City of Thomaston's Code of Ordinances Chapter 6 *Alcoholic Beverages, Article II Sales and Licenses*.

Please submit the following Temporary License application and required supplemental materials to the Finance Department, located at 106 E. Lee Street, Thomaston, Georgia 30286. If you have questions, please do not hesitate to contact the Finance Department at 706-647-6633.

City of Thomaston

106 E. Lee Street

P. O. Box 672

Thomaston, GA 30286

706-647-6633

Temporary License

Business Organization Details

Name of Business/Organization:

Physical Business/Organization Address:

Mailing Address:

Name of Contact Person/Producer:

Email:

Telephone Number:

Event Details

Name of Event:

Location of Event (physical address):

Date of Event:

Actual Event Hours: am/pm Until: am/pm

Projected Event Attendance:

Name & Address of Alcoholic Beverage Provider:

Note: Other Permits may be required based on the type of event. Please read the special instructions carefully. You may contact the Finance Department office at 706-647-6633.

Property Details

Name of Owner:

Owner's Address:

Email:

Telephone Number:

Note The Temporary License shall be issued only to an individual person, the business owner/sponsor of the event. In this case, business owner/sponsor means the person responsible for planning, producing, and conducting the special event. If a group, organization, association, or other entity is sponsoring the special event, a designated agent shall be named for purposes of the permit, and that individual shall be solely and fully responsible for compliance with all provisions of the Temporary License.

Note The Temporary License will be issued subject to satisfactory compliance with all State licensing provisions for the sale of alcoholic beverages by a bona fide non profit organization at a planned special event.

Approved: City of Thomaston _____ Date _____

City of Thomaston

106 E. Lee Street

Thomaston, GA 30286

706-647-6833

Temporary License Applicant's Certification, Affidavit and Signature

Name of Event: _____

Brief Description of Event: _____

Physical Address of Event: _____

I hereby agree that as a condition to the issuance of a Temporary License the business owner/sponsor of the Event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event.

I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Temporary License, are true, and no false or fraudulent statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the Event for violation of any regulation associated with the application for the City of Thomaston's Temporary License, the license issued for the event will immediately become void and will not reissue for the same location.

I hereby certify that as a condition of the issuance of the Temporary License that the business owner/sponsor of the Event will comply with all state laws governing the sale of alcoholic beverages by a bona fide non-profit civic organization specifically including, but not limited to, obtaining a State permit if so required.

Owner/Sponsor Signature: _____

Sworn and Attested before me on this _____ day of _____, 2011.

Notary Signature/Seal: _____ My Commission Expires: _____

Staff Use Only	
Permit #:	
Processed By:	Permit Fees
Approved/Denied By:	Expiration Date:
Approved Date:	Denied Date:

City of Thomaston

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***Affidavit Verifying Status
For City Public Benefit Application***

By executing this affidavit under oath, as an applicant for a City of Thomaston, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit as referenced in O.C.G.A Section 50-36-1, I am stating the following with respect to my application for a City of Thomaston license/permit for:

****Only one (1) should be checked**

1) _____ I am a United States citizen (Must include copy of either Georgia Driver's License, Passport, or Military ID)

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.* (Must include either a copy of your Permanent Resident Card or Employment Authorization Card as well as another form of government issued identification such as Georgia Driver's License, Military ID, or Passport)

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date: _____

Printed Name: _____

*Alien Registration number for non-citizens: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public: _____ My Commission Expires: _____

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

Identifying Number

**CITY OF THOMASTON, GEORGIA, APPLICATION FOR LICENSE
TO SELL ALCOHOLIC BEVERAGES**

IMPORTANT NOTICE - THE USE AND SALE OF ALCOHOLIC BEVERAGES WITHIN THE CITY OF THOMASTON IS CONTROLLED AND REGULATED BY FEDERAL AND STATE LAW AND THE ORDINANCES OF THE CITY OF THOMASTON. AS A PREREQUISITE TO THE ISSUANCE OF ANY LICENSE, EACH APPLICANT IS REQUIRED TO FURNISH A COMPLETE SET OF FINGERPRINTS TO THE CITY CLERK OF THE CITY OF THOMASTON TO BE FORWARDED TO THE GEORGIA BUREAU OF INVESTIGATION AND THE FEDERAL BUREAU OF INVESTIGATION FOR A CRIMINAL BACKGROUND CHECK. AT THE TIME OF APPLICATION EACH APPLICANT WILL BE ASKED TO PROVIDE APPROPRIATE PHOTOGRAPHIC IDENTIFICATION DOCUMENTS TO ALLOW VERIFICATION OF PERSONAL IDENTITY.

CHECK THE TYPE OF LICENSE(S) APPLIED FOR:

 Malt Beverage License, Package. This license authorizes the holder to sell malt beverage only in the original unopened container for consumption by the purchaser at a place other than the premises of the license holder.

 Malt Beverage License, Pouring. This license authorizes the holder to sell malt beverages for consumption by the purchaser on the premises of the license holder.

 Wine License, Package. This license authorizes the holder to sell wine only in the original unopened container for consumption by the purchaser at a place other than the premises of the license holder.

 Wine License, Pouring. This license authorizes the holder to sell wine only for consumption by the purchaser at the premises of the license holder.

 Retail Consumption Dealer - Distilled Spirits. This license shall authorize the licensee to sell distilled spirits for consumption by the purchaser on the premises of the license holder only.

(1) Provide full name, age, address, date of birth, social security number and telephone number of each Applicant for License:

_____	_____	_____	_____
_____	Age	_____	Age
_____	_____	_____	_____
_____	_____	_____	_____
Telephone Number.	Date of Birth	Telephone Number.	Date of Birth.
_____	_____	_____	_____
Social Security Number		Social Security Number	

_____	Age	_____	Age
_____		_____	
_____		_____	
Telephone Number:	Date of Birth	Telephone Number:	Date of Birth
_____		_____	
Social Security Number		Social Security Number	

*Each Applicant for a license to sell any alcoholic beverages within the City of Thomaston must be at least 21 years of age. If the Applicant is a corporation, the application must also be submitted in the name of the person who shall be engaged in the actual day-to-day management of the business premises to be covered by the license, and if the license is issued it will be issued in the name of the corporation and the manager as joint licensees.

(2) Address of Business Premises to be used for Alcohol Sales: _____**

**Under the applicable law and regulations certain premises are not qualified for the issuance of licenses for the sale of alcoholic beverages. Premises located in proximity to school buildings, school grounds, college campuses, alcoholic treatment centers, or housing authority properties, may not be permissible locations for such licenses. In addition, certain premises in proximity to a school, public park, public recreation facility, or church may be subject to restrictive regulation concerning advertisement of the availability of sale of alcoholic beverages.

(3) Trade Name of Business used for Alcohol Sales: _____

(4) Has any Applicant ever been convicted of any felony under federal or state law? If so, please provide the name of the Applicant convicted, the crime involved, the name of the Court in which the conviction occurred, and the date of the conviction.

(5) Has any Applicant ever been convicted of violating any state or federal law regulating the manufacture or sale of any alcoholic beverages? If so, please provide the name of the Applicant convicted, the crime involved, the name of the Court in which the conviction occurred, and the date of the conviction.

IMPORTANT NOTICE

THE SALE OF ALCOHOLIC BEVERAGES UNDER ANY LICENSE GRANTED BY THE CITY OF THOMASTON, GEORGIA, IS SUBJECT TO THE ORDINANCES OF THE CITY, AND EACH APPLICANT MUST BE FAMILIAR WITH THE PROVISIONS OF THOSE ORDINANCES. FAILURE TO ABIDE BY THE REGULATIONS CONTAINED IN THOSE ORDINANCES MAY RESULT IN THE LOSS OF ANY LICENSES GRANTED.

Each of the undersigned applicants agrees that in confirming the facts herein related, and in completing the criminal background investigation for each applicant, the City and the City of Thomaston Police Department shall be authorized to access all public and private information that is necessary to complete such verification and investigation.

Further, after being duly sworn before the undersigned attesting officer, the undersigned Applicants do hereby swear or affirm that all of the facts and information contained in this Application are true and correct.

Applicant

Applicant

Applicant

Applicant

Sworn to and subscribed by the Applicant(s) before the undersigned attesting officer:

Notary Public, _____, State of Georgia
Commission Expires: _____

(Notary Seal)

City of Thomaston

106 E. Lee Street

Thomaston, GA 30286

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License Checklist

Application Requirements:

Temporary License Application Information

Applicant's Certification (Notarized)

SAVE Affidavit (Notarized)

Copy of a bona fide nonprofit organization 501-C letter

Alcoholic Beverage Provider Information

Copy of Alcoholic Beverage Provider's Alcohol License

Payment In Full

Insurance for Event

Requirements for Fingerprinting

Valid Photo ID with correct address, Printed Confirmation page

From Cogent ID

Pre-Register online at www.aps.gemalto.com, select Georgia GAPS.

Choose applicant registration, Georgia Court Services and fill in all information on application online at CogentID.com.

You must have the reviewing agency's ORI number and the requesting agency's ORI number when filling out online application.

Make sure you print the confirmation page and bring it with you along with your valid picture ID for verification.

The Gilmore Center (103 Civic Center Drive) (706-647-7036)

Fingerprints: Monday – Friday 9:00 a.m. - 2:30 p.m.

City Of Thomaston ORI # 1450100